

Academic Leadership Council
Meeting Minutes
1:00PM
Friday, February 4, 2022
Zoom

Present: Officers and voting members: C. Almeda, D. Benard, J. Brady, D. Brock, D. Coblentz, K. Dockerty, K. Fuchs, C. Gearig, K. Grubka, P. Jonas, T. Keena, D. Loucks, N. McClure, B. Murray, S. Myers, J. Ott, S. Ott, S. Pearson, B. Purdy, K. Rivard, C. Schauer, J. Stotz-Ghosh

Non-voting attendees: R. Bair, N. Bergan, A. Cederberg, C. Claussen, D. Coates, L. Depta, R. Durkee, P. Eagan, G. Fredericks, T. Hamann, S. Hubbell, J. Hunerjager, H. Kasishke, T. Labadie, A. Marsh-Peek, E. Pauken, C. Pruis, K. Sparrow, D. Swan, B. Talsma, S. Tanis, M. Walters, L. Wells, T. Welsh

1. Call to Order – 1:03pm
2. Review/Revise Agenda- None
3. Meeting Minutes of January 6, 2022- Approved
4. Guests
 - 4.1. Tim Welsh – IT Update
 - Updates to the lighting and technology capabilities for classrooms to conducted either in-person or Zoom presentations.
 - Computer replacement cycle is between 4 to 5 years.
 - Over 500 new laptops for student check-out.
 - Increase in afterhours support for student technical issues.
 - 4.2. Kelly Sparrow & Sarah Hubbell – Banner Schedule Overview
 - New features were implemented with the Banner 9 Self Services upgrade.
 - Students are able to view the modality of courses. The online class schedule reflects these changes for consistency purposes.
 - Academic forms are being revised to an electronic version. The revised forms will be available starting in summer 2022.
 - 4.3. Mary Morehouse – EvaluationKIT
 - Fall 2021 response rates:
 - Terms 1, 4, 6 = 56.94% - Dec. 3-17
 - Terms 3 = 56.33% - Nov. 19-Dec. 3
 - Term 5 = 68.42% - Oct. 12-26
 - Product name will be changing from EvaluationKIT to Course Evaluations

5. The Shuffle – Please ask your departments and area for feedback on this question: What is your (collective?) vision for the college in 5 years, and what role will my/our department play in realizing those envisioned outcomes?

6. Officer Reports

6.1. Chair – Jenny Ott

- Feb. 11 at 2:30 a special ALC meeting with HR in regards to the new part-time faculty contract. Meeting will be recorded. Use the Zoom link from Feb. 4 ALC meeting in order to attend.
- Conversations will start this summer in regards to academic leaders and clarification around their roles and responsibilities.

6.2. Vice Chair – Philipp Jonas

- No report
- Shared report on behalf of E. Martin. New deans announced for math/science & business/industrial trades. ALC will welcome the new deans at the March meeting.

6.3. Secretary – Cheryl Almeda,

- E. Pauken shared that college information can be shared with students via Canvas. Possibly begin utilizing this messaging channel for the current semester or in the summer 2022 semester.

6.4. Master of Committees – Kevin Dockerty

- No report

6.5. Faculty Liaison – Erick Martin

- See Vice Chair report

7. Academic Services – Paige Eagan

7.1. Course & Curriculum – with Joe Brady

- New courses: HORT – 18 courses

Motion to approve new HORT courses brought by N. McClure, 2nd by B. Murray - motion passed

- New Programs: GHM-CERT, LSM-CERT, & SH-COA

Motion to approve new programs brought by K. Grubka, 2nd by C. Schauer - motion passed

- Deactivation of Elementary Education pathways & degrees due to four-year transfer institutions having different various requirements that align with general pathways & degrees.

7.2. Faculty Positions

- New selection process for faculty positions.
 - Position justification form
 - Operational budgets due

- Various factors are considered, need, availability of part-time faculty, future needs, etc.
- Positions approved
- Board approval
- Positions posted for applicants
- Required training for a hiring committee - Bias in Hiring

7.3. Other.....

- D. Coates- Fifth Year First Fridays will be taking place in February & October.
- Largest group of EMU students will be receiving their associates' degree at the end of this semester.
- D. Lindsley- Zoom presentation will take place for proctoring services. Email was sent out with Zoom links:
 - ProctorU on Feb. 8 at 10:30am
 - Examity on Feb. 9 at 10:00am
 - HonorLock on Feb. 11 at 11:00am

8. Faculty Support – Gail Fredericks

8.1. Introduction of Dave Swan– Instructional Designer & Halea Kasishke- Academic Development & Instructional Technology Analyst

- March 25 Seeds of Pedagogy

9. Unfinished Business

- None

10. New Business

- None

11. Outstanding Issues and Updates

11.1. Covid Updates – Dannie Alexander

- Go to kvcc.edu/coronavirus for the most up to date information.

12. Upcoming meeting dates for 2022

12.1. Special Meeting – Feb. 11, 2022 @ 2:30pm

12.2. Mar. 4, 2022 @ 1pm

12.3. April 1, 2022 @ 1pm

12.4. May 6, 2022 @ 1pm

12.5. June 3, 2022 @ 1pm – TBD

13. Other

13.1. Reminders & Announcements

- *Special meeting for Academic Leaders – Friday, February 11, 2:30pm – Zoom – updates from Human Resources on the new Part-Time Faculty Contract.
- Celebrate college alumni by attending Alumni Taps on Tuesday on Feb. 22 at the CAH. Register and pay \$5 for food and beverages by Feb. 15.

13.2. “Above and Beyond” – Cheryl Almeda

- S. Pearson- Thanked Russ Panico for his management of students with COVID and his fast response to students and faculty.
- C. Schauer thanked Joe Wagner for cleaning snow off of her car!

14. Adjournment- 2:51pm